SEF step: Arrival What should be the outcome of the solution: Increased parts sales and labour revenue. KPI: Q10c. Service Advisor recommendation, Q9b. Value for money What do you need (tools): EVHC,

Marketing Campaigns.

Who do you need: Service Advisor. How to:

Step 1: Make sure that ALL

customers are offered a dialogue reception.

Step 2: Make sure that there are seasonal marketing campaigns, e.g. batteries in winter, to entice the customer. Step 3: Prior to the appointment check the vehicle age and history and identify possible parts that may need replacing, e.g. brake pads Step 4: Perform the EVHC in the presence of the customer.

Step 5: Explain the results from the EVHC and explain further work that has been found.

Step 6: Offer to fulfil the workduring this visit. Do not be forceful.Step 7: Propose a service plan tothe customer.